



Wednesday Fun Fours  
As of week 31, 04-17-2019  
Report date: 04-20-2019

# Audit Committee Worksheet

## 1. Gather Needed Documents

- ☒ League rules
- ☒ Lineage receipts showing number of bowlers paid for weekly.
- ☒ League bank or league center account(s) statements
- ☒ President's monthly account verification/calculations.
- ☒ Receipts from treasurer.
- ☒ Team pay envelopes from treasurer.
- ☒ League Certification Application from secretary.
- ☒ Membership dues receipt(s) from local association.

## 2. Calculate League Fees to Date

a. Total weekly fees per bowler:		\$20.00
b. Number of Bowlers paid to date:	x	1,984
<b>c. Total League Fees</b>		<b>\$39,680.00</b>

## 3. Calculate Total Income

Description		Amount
a. Beginning bank balance, if any:		\$191.88
b. League Fees to Date:	+	\$39,680.00
c. League Sponsor /Franchise Money:	+	
d. Prepaid league fees from envelopes:	+	
e. 50/50 or other fundraisers:	+	
f. Misc. fees (ex. fines, salaries, etc.):	+	
g. Membership dues collected:	+	\$1,564.00
h. Prize Fund/lineage losses	+	(\$258.75)
i.	+	
j.	+	
k.	+	
<b>l. Total Income</b>		<b>\$41,177.13</b>

## 4. Calculate Total Expenses

Description		Amount
a. Lineage Paid to date from receipts:		\$31,027.50
b. Memberships Paid:	+	\$1,564.00
c. Arrearages:	+	
d. Sweeper, Pin money, awards	+	\$6,404.00
e. Secretary Money	+	\$1,911.00
f. Ray K, Dave B, Annette S held out	+	\$79.50
g.	+	
h.	+	
i.	+	
<b>j. Total Expenses</b>		<b>\$40,986.00</b>

## 5. Expected and Actual Balances

a. Total Income:		\$41,177.13
b. Total Expenses:	-	\$40,986.00
c. Expected Balance per Records to Date:		\$191.13
d. Actual Bank Account Balance	-	\$191.13
e. <b>Difference</b>		<b>\$0.00</b>

## 6. Other Items

- a. Is the league arrearage rule being enforced? ☒ Yes ☐ No
- b. Were all membership dues forwarded to the local within 30 days of receipt? ☒ Yes ☐ No
- c. Did all withdrawals have 2 officer signatures? ☒ Yes ☐ No
- d. Were all deposits made within 7 days? ☒ Yes ☐ No

## 7. List Arrearages

- a. Bowler's Name: \_\_\_\_\_  
Amount: \_\_\_\_\_  
Dates: \_\_\_\_\_  
Notes: \_\_\_\_\_
- b. Bowler's Name: \_\_\_\_\_  
Amount: \_\_\_\_\_  
Dates: \_\_\_\_\_  
Notes: \_\_\_\_\_
- c. Bowler's Name: \_\_\_\_\_  
Amount: \_\_\_\_\_  
Dates: \_\_\_\_\_  
Notes: \_\_\_\_\_
- d. Bowler's Name: \_\_\_\_\_  
Amount: \_\_\_\_\_  
Dates: \_\_\_\_\_  
Notes: \_\_\_\_\_
- e. Bowler's Name: \_\_\_\_\_  
Amount: \_\_\_\_\_  
Dates: \_\_\_\_\_  
Notes: \_\_\_\_\_
- f. Bowler's Name: \_\_\_\_\_  
Amount: \_\_\_\_\_  
Dates: \_\_\_\_\_  
Notes: \_\_\_\_\_

If a loss is discovered, contact USBC Headquarters at

1-800-514-BOWL, ext. 8956 or e-mail [bonding@bowl.com](mailto:bonding@bowl.com)

For additional information, see the Bonding Chapter of the USBC Playing Rules and Commonly Asked Questions



Arrearages continued:

Team#:	Name:	Amount:	Note:
	from sheet 1		
Total:		0	

Team:	Amount:	Notes:
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
Total:	0	Total Credits

Loss of income due to, teams being short members and other reason; 1<sup>st</sup> 2 weeks absent

Prize fund loss:           

Lineage loss: