



Audit Committee Worksheet

1. Gather Needed Documents

- ☒ League rules
- ☒ Lineage receipts showing number of bowlers paid for weekly.
- ☒ League bank or league center account(s) statements
- ☒ President's monthly account verification/calculations.
- ☒ Receipts from treasurer.
- ☒ Team pay envelopes from treasurer.
- ☒ League Certification Application from secretary.
- ☒ Membership dues receipt(s) from local association.

2. Calculate League Fees to Date

a. Total weekly fees per bowler:		\$20.00
b. Number of Bowlers paid to date:	x	1,856
c. Total League Fees		\$37,120.00

3. Calculate Total Income

Description		Amount
a. Beginning bank balance, if any:		\$191.88
b. League Fees to Date:	+	\$37,120.00
c. League Sponsor /Franchise Money:	+	
d. Prepaid league fees from envelopes:	+	\$1,440.50
e. 50/50 or other fundraisers:	+	
f. Misc. fees (ex. fines, salaries, etc.):	+	
g. Membership dues collected:	+	\$1,564.00
h. Prize Fund/lineage losses	+	(\$258.75)
i.	+	
j.	+	
k.	+	
l. Total Income		\$40,057.63

4. Calculate Total Expenses

Description		Amount
a. Lineage Paid to date from receipts:		\$29,011.50
b. Memberships Paid:	+	\$1,564.00
c. Arrearages:	+	\$23.00
d.	+	
e.	+	
f.	+	
g.	+	
h.	+	
i.	+	
j. Total Expenses		\$30,598.50

5. Expected and Actual Balances

a. Total Income:		\$40,057.63
b. Total Expenses:	-	\$30,598.50
c. Expected Balance per Records to Date:		\$9,459.13
d. Actual Bank Account Balance	-	\$9,459.13
e. Difference		\$0.00

6. Other Items

- a. Is the league arrearage rule being enforced? ☒ Yes ☐ No
- b. Were all membership dues forwarded to the local within 30 days of receipt? ☒ Yes ☐ No
- c. Did all withdrawals have 2 officer signatures? ☒ Yes ☐ No
- d. Were all deposits made within 7 days? ☒ Yes ☐ No

7. List Arrearages

- a. Bowler's Name: Mike Schirman
Amount: \$20.00
Dates: _____
Notes: Team 8
- b. Bowler's Name: Brian Wibben
Amount: \$3.00
Dates: _____
Notes: Team 16
- c. Bowler's Name: _____
Amount: _____
Dates: _____
Notes: _____
- d. Bowler's Name: _____
Amount: _____
Dates: _____
Notes: _____
- e. Bowler's Name: _____
Amount: _____
Dates: _____
Notes: _____
- f. Bowler's Name: _____
Amount: _____
Dates: _____
Notes: _____

If a loss is discovered, contact USBC Headquarters at
1-800-514-BOWL, ext. 8956 or e-mail bonding@bowl.com

For additional information, see the Bonding Chapter of the USBC Playing Rules and Commonly Asked Questions



Arrearages continued:

Team#:	Name:	Amount:	Note:
	Total:		

Team:	Amount:	Notes:
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
Total:		

Loss of income due to, teams being short members and other reason; 1st 2 weeks absent

Prize fund loss:

Lineage loss: